

# Project to strengthen national capacity in producing and disseminating vital statistics from civil registration records in Asia and the Pacific

## 1<sup>st</sup> TRAINING WORKSHOP Bangkok, Thailand, 9-13 January 2017

### PROGRAM OF ACTIVITIES

#### Day 1 – Monday, 9 Jan 2017

Time	What	Who
8:30 - 9:00	Registration	
<b>Session 1: Welcome Session</b>		
9:00 - 9:30	Welcome and introduction to the project and workshop	All
9:30 - 10:10	Window to My Life [group activity]	Vibeke
10:10 - 10:15	Group photo	
10:15 - 10:30	Morning tea/coffee	
<b>Session 2: Introduction to vital statistics from civil registration records</b>		
10:30 - 11:15	Participants' expectations (maximum of 2 minutes each)	ESCAP
11:15 - 12:00	Overview of civil registration and vital statistics (CRVS) system [presentation & exercise]	Helge
12:00 - 13:00	Lunch	
13:00 - 13:45	Principles of a vital statistics system [exercise]	Monina
13:45 - 14:15	Guidelines and template for vital statistics reports [presentation]	Vibeke
14:15 - 15:00	Strengths and weaknesses of data sources [exercise]	Monina
15:00 - 15:15	Afternoon tea/coffee	
<b>Session 3: Coverage and completeness; Estimates of Population</b>		
15:15 - 16:15	Data checking, completeness and coverage [presentation & exercise]	Vibeke
16:15 - 17:00	CRVS café	

#### References:

1. ECA, ESCAP and Statistics Norway, unpublished. Guidelines and Template for developing a Vital Statistics Report
2. UN ESCAP and UN ECA, 2016. Trainers' Manual: Producing Vital Statistics from Civil Registration Records
3. HIS and WHO, 2010. Rapid assessment of national civil registration and vital statistics systems
4. UN, 2014. Principles and Recommendations for a Vital Statistics System, Statistics Division, Statistical Papers, Series M No. 19/Rev.3

## Day 2 – Tuesday, 10 Jan 2017

Time	What	Who
<b>Session 3: Coverage and completeness; Estimates of Population (continued)</b>		
8:45 - 9:15	Vital morning [recap]	
9:15 - 9:45	Population estimates: sources and methods [presentation]	Helge
9:45 - 10:15	Estimating mid-year population and population subgroups [exercise]	Helge
10:15 - 10:30	Completeness [recap]	Vibeke
10:30 - 10:45	Morning tea/coffee	
10:45 - 11:15	Producing vital statistics [presentation]	Monina
11:15 - 12:00	Steps involved in producing vital statistics [exercise]	Monina
12:00 - 13:00	Lunch	
<b>Session 4: Births</b>		
13:00 - 13:30	Intro to CRVS for births [presentation]	Helge
13:30 - 14:00	Direct, derived and additional variables [exercise]	Helge
14:00 - 14:30	Elements of an annual tabulation program for birth statistics [presentation]	Monina
14:30 - 15:15	Developing/reviewing the country's tabulation plan for birth statistics [exercise]	Vibeke
15:15 - 15:30	Afternoon tea/coffee	
15:30 - 16:00	Preparing the country's basic tables for birth statistics [exercise]	Helge
16:00 - 17:00	CRVS café	

### Day 3 – Wednesday, 11 Jan 2017

Time	What	Who
8:45 - 9:15	Vital morning [recap]	
<b>Session 4: Births (continued)</b>		
9:15 - 9:45	Calculating and interpreting key indicators [exercise]	Helge
9:45 - 10:15	Preparing summary tables and graphs [exercise]	Helge
10:15 - 10:30	Morning tea/coffee	
10:15 - 11:00	Dos and don'ts of presenting vital statistics (including analysis of levels, patterns and trends) [presentation]	Vibeke
11:00 - 12:00	Preparing brief analyses on birth statistics [exercise]	Monina
12:00 - 13:00	Lunch	
13:00 - 14:00	Presentation of brief analysis on birth statistics [country presentations]	Vibeke
<b>Session 5: Quality Assessment</b>		
14:00 - 14:30	Quality assurance vs. quality assessment (frameworks and procedures) [presentation]	Vibeke
14:30 - 15:00	Assuring the quality of vital statistics – accuracy of information at point of registration, monitoring of local registration offices, assessment of coverage and quality [exercise]	Vibeke
15:00 - 15:30	Developing a quality assurance plan - variable formats, duplicates, missing data [exercise]	Vibeke
15:30 - 15:45	Afternoon tea/coffee	
15:45 - 17:00	CRVS café	

## Day 4 – Thursday, 12 Jan 2017

Time	What	Who
8:45 - 9:15	Vital morning [recap]	
<b>Session 6: Deaths</b>		
9:15 - 9:45	Intro to CRVS on deaths [presentation]	Helge
9:45 - 10:15	Direct, derived and additional variables [exercise]	Helge
10:15 - 10:30	Morning tea/coffee	
10:30 - 11:00	Developing/reviewing the country's tabulation plan for death statistics [exercise]	Vibeke
11:00 - 12:00	Preparing the country's basic tables for death statistics [exercise]	Monina
12:00 - 13:00	Lunch	
13:00 - 14:00	Calculating and interpreting key indicators, including completeness and coverage rates [presentation]	Helge
14:00 - 15:00	Preparing summary tables and graphs [exercise]	Vibeke
15:00 - 15:30	Interpreting mortality statistics from various sources [presentation]	Helge
15:30 - 15:45	Afternoon tea/coffee	
15:45 - 16:15	Preparing brief analyses on death statistics [exercise]	Vibeke/Helge
16:15 - 17:00	CRVS café	

## Day 5 – Friday, 13 Jan 2017

Time	What	Who
8:45 - 9:15	Vital morning [recap]	
<b>Session 6: Deaths (continued)</b>		
9:15 - 10:15	Presentation of brief analysis on death statistics [exercise]	Monina
10:15 - 10:30	Morning tea/coffee	
10:30 - 12:00	CRVS café	Monina
12:00 - 13:00	Lunch	
<b>Session 7: Way Forward and Evaluation</b>		
13:00 - 15:00	Moving forward [exercise/country presentations]	Vibeke
15:00 - 15:15	Afternoon tea/coffee	
15:15 - 16:15	Evaluation of workshop and plans for the next workshop	ESCAP
16:15 - 17:00	Closing ceremonies	ESCAP