



PUBLIC SERVICE  
DEVELOPMENT AGENCY



Ministry of  
Justice of  
Georgia

# Civil Status Acts in Georgia

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# Civil Status Acts



## ***Regulations for registration of civil status acts:***



❖ Law of Georgia on Civil Status Acts;

❖ Order N18 of the Minister of Justice of Georgia on Approval of Rule for Registration of Civil Status Acts.



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# Civil Status Acts

# 2012

January February March April May June **July** August September October November December

***The Agency was created in July 2012 on the basis of the Civil Registry Agency***



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# Civil Status Acts

## ***Bodies carrying our registration of civil status acts:***

Public Service Development Agency of the Ministry of Justice of Georgia, which exercises its authority through its territorial offices, and consular offices and diplomatic missions, which act under the delegated authority.



# Civil Status Acts

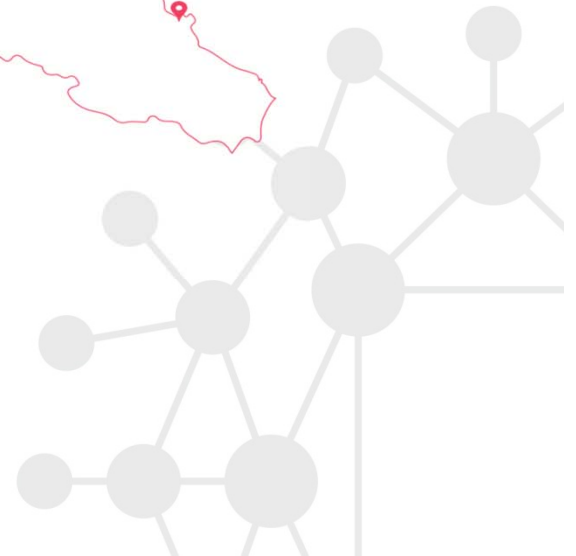
***The agency has 66 Territorial Offices and 6 Wedding Houses***



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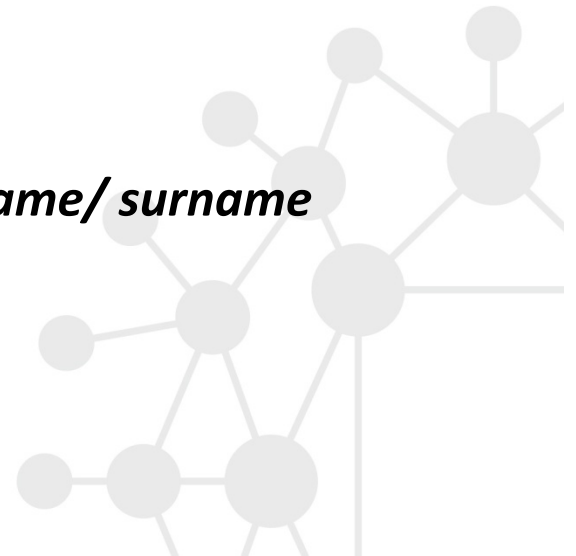
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# Civil Status Acts

**There are 7 types of civil status acts:**

- ❖ *Birth*
- ❖ *Paternity Establishment*
- ❖ *Marriage*
- ❖ *Divorce*
- ❖ *Adoption*
- ❖ *Change of given name/ surname*
- ❖ *Death*



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# Civil Status Acts

***Since 2008 civil status acts have been recorded electronically via designated software***



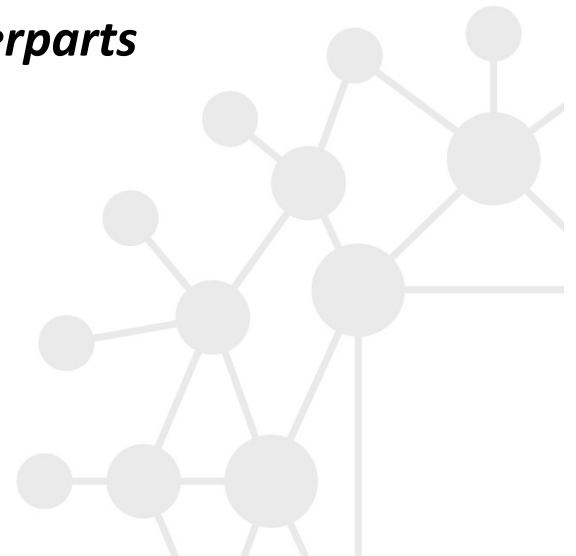
***Before introduction of electronic records management, civil status act forms were filled out by hand in 2 counterparts***



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# Civil Status Acts

***Electronic civil status act record is printed in a single counterpart only and is kept at the registering body for 5 years.***



***After expiry of 5 years, the records are transmitted to the Central Archives, where they are stored for 75 years. After expiry of the latter, records are transmitted for permanent storage to the National Archive of Georgia.***



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# Civil Status Acts

***A person wishing to register a civil status act may apply to any territorial office of the Agency, any branch of Public Service Hall, and in certain cases, community centers and consular offices and diplomatic missions abroad.***



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# Civil Status Acts

***Since 1 April 2011 birth and death registrations have been carried out based on an electronic notification received from a medical institution.***



***The notification must be received:  
Within 5 working days after birth  
Within 5 working days after death***

***Certain fines are fixed for non-compliance with the duties***



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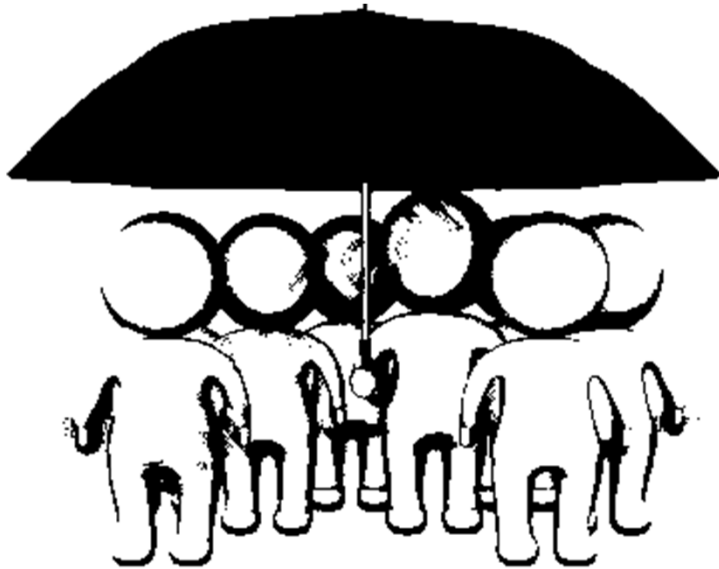
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# Civil Status Acts

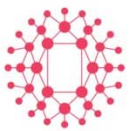
**Term for birth registration :**

***1 working day  
Registration is free of charge***



**Term for death registration:**

***1 working day Registration is free of charge***



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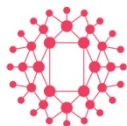
# Civil Status Acts

***Persons over 18 may get married***

***Registration without wedding ceremony is free of charge***



***Marriages can be registered within 24 hours at Signaghi Office***



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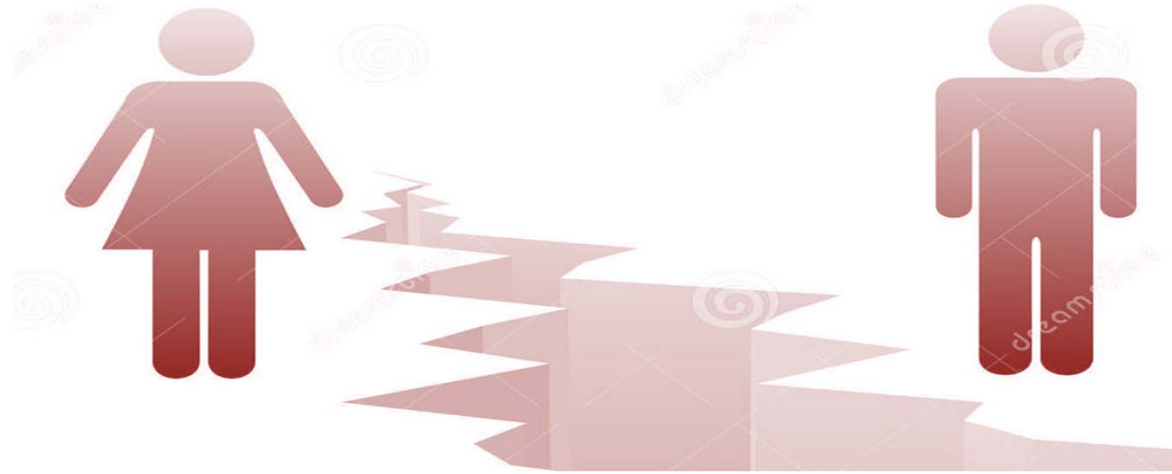


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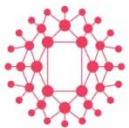


# Civil Status Acts

***Divorce may be registered when 5 working days elapse after the application for divorce is filed***



***Fee for divorce registration – GEL 45***



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# Civil Status Acts

**A court shall provide the Agency with the following judgments:**

**Judgment of Paternity Establishment**

**Judgment of divorce**

**Judgment of adoption**

**Judgment of Declared death in absentia**

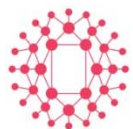


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